



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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AUG 03 1999

IN REPLY DDAS
REFER TO

MEMORANDUM FOR COMMANDER, DEFENSE CONTRACT MANAGEMENT COMMAND
COMMANDER, DEFENSE LOGISTICS SUPPORT COMMAND
COMMANDER, DEFENSE ADMINISTRATIVE SUPPORT CENTER

SUBJECT: 1999 Department of Defense (DOD) Small Business Training
Conference

The attached memorandum, dated July 8, 1999, from the Deputy Secretary of Defense announces his support of a DoD Small Business Training Conference to be held December 7-10, 1999 in New Orleans, Louisiana.

Notwithstanding the changing environment in which we now conduct business, we must continue to recognize the importance of and the need to strongly support the Small and Disadvantaged Business Program. Each of you is expected to share in this commitment. Your Associate Directors and Assistant Directors of Small Business play a crucial role in assisting the Agency to achieve the various goals and objectives of the program and maintaining our outstanding record of performance. These individuals represent a valuable resource and you should utilize them to a maximum extent to insure that the concerns of the Small Business Program are addressed in your business practices.

Please assure that Small Business Specialists (full and part-time) and key acquisition personnel attend this training conference. It is being structured to provide training for all DoD Small Business Specialists on the recent significant changes in legislation, policies, and procedures that affect the DoD Small and Disadvantaged Business Utilization Program. The Director, Office of Small and Disadvantaged Business Utilization (DDAS) will forward further information and details on the conference location, as they become available.

E.R. CHAMBERLIN
Rear Admiral, SC, USN
Deputy Director

Attachment



DEPUTY SECRETARY OF DEFENSE

1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010



JUL 8 1999

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: 1999 Department of Defense (DOD) Small Business
Training Conference

I am pleased to announce that DOD will hold a Small Business Training Conference, December 7-10, 1999 at the Sheraton New Orleans Hotel, New Orleans, Louisiana.

The purpose of this conference is to bring together small business program managers and key acquisition personnel to discuss various new initiatives and strategies designed to enhance and reinvigorate the DOD Small and Disadvantaged Business Utilization (SADBU) Program.

I believe this will be one of our most challenging and valuable conferences. It will serve as a forum to discuss the myriad of recent changes pertaining to small business policies and regulatory procedures. This will be an excellent opportunity to re-emphasize our commitment to the small business program, as we work to re-energize DOD personnel facing the challenges of the 21st century.

I request your support for this conference, and request that your small and disadvantaged business utilization directors, specialists and key contracting personnel take advantage of this most worthwhile conference. I believe that each of you, through your support and contributions, will play an important role in meeting the challenges of tomorrow's competitive environment.

Further information about this training conference will be distributed through small and disadvantaged business utilization channels, as it becomes available.

John J. Hamre
Deputy Secretary of Defense

cc: Acquisition Executives

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